



NDA
National
Development
Agency

The National Development Agency (NDA) is an agency of government that reports to Parliament through the Department of Social Development. It is a Schedule 3A National Public Entity with a mandate to contribute towards the eradication of poverty and its causes.

The following exciting positions are available at the NDA:

COMPANY SECRETARY

REFERENCE NO: 2024COSEC3

SALARY OFFERED: R1 609 408.73 P.A. (TCOE) GRADE 5

Requirements: A Bachelor's degree in Law, a minimum of 5 years' relevant experience in a role as a Company Secretary within a public entity. Extensive experience in Corporate Governance, Compliance and Legislative Framework environment. Knowledge of legal and regulatory requirements affecting public entities, e.g. corporate governance instruments and guidelines (KING Reports); Company Secretarial Certificate will be an added advantage.

NB: The Company Secretary position is a **re-advertisement**. Applicants who previously applied and are still interested are encouraged to reapply as previous applications will not be considered.

CHIEF FINANCIAL OFFICER

REFERENCE NO: 2024CFO1

SALARY OFFERED: R1 842 552.29 P.A. (TCOE) GRADE 4

Requirements: An Honour's Degree (NQF8) in Financial Management/Accounting and Chartered Accountant (CA) SA. Eight (8) years' experience in financial management of which at least 5 years' must have been at senior management level. Sound practical experience in financial management. Working knowledge of legal prescripts regulating public finance management i.e. GRAP, IFRS, PFMA and National Treasury regulations. Experience in strategic planning and execution. Valid registration with CASA.

Interested applicants should submit a detailed Curriculum Vitae (CV), together with a fully completed application for employment form obtainable on www.nda.org.za

Interested applicants should quote the **JOB REFERENCE** on the subject line (heading of the e-mail application). An e-mail without the **correct reference number** in the subject/heading of the e-mail will be disqualified.

Failure to submit any of these will lead to disqualification of your application: (1) Detailed CV (2) fully completed application form (3) quoting the correct job reference number on the subject/heading of the e-mail.

The full job profiles for these positions and the application for employment form are available on the website: www.nda.org.za

Application submission:

- Chief Financial Officer position, applications must be submitted to: cfonda@pinpointone.co.za
- Company Secretary position, applications must be submitted to: cosecnda@pinpointone.co.za

Correspondence will be limited to shortlisted candidates only. Preference will be given to candidates whose appointment will promote NDA Employment Equity targets.

For enquiries regarding this position, please contact: Lucia Mabasa on tel. (011) 325 5101.

Should you not be contacted within three months of the closing date of this advert, please consider your application as unsuccessful. All candidates will be subjected to personnel suitability checks, qualification verification and competency assessment where required.

CLOSING DATE: MONDAY, 6TH JANUARY 2025.

