



**NDA**  
National  
Development  
Agency

## NDA PERMANENT POSITION

National Development Agency is a Schedule 3A National Public Entity with a mandate for poverty eradication and is accountable to Parliament through the Minister of Social Development.

**The following position is available at the NDA:**

**Accounts Clerk  
Head Office-JHB**

**Reference no: 2022ACH01**

**Salary offered: R489 533,75 Per Annum (TCOE) Grade 10**

Requirements: At least a 3-year National Diploma in Financial Accounting or equivalent qualification. Three (3) years' experience in Accounts Payables and reconciliations, financial administration, computerised accounting systems. Experience in customer care will be an added advantage. See full Profile in [www.nda.org.za](http://www.nda.org.za)

Application details: Full Job profile for this position is available on the NDA website: [www.nda.org.za](http://www.nda.org.za). A detailed Curriculum Vitae (CV), with three references and a fully completed application for employment form obtainable on [www.nda.org.za](http://www.nda.org.za) must be emailed to [careers@nda.org.za](mailto:careers@nda.org.za)

Correspondence will be limited to shortlisted candidates only.

**Preference will be given to candidates whose appointment will promote NDA Employment Equity targets.**



**NB: Use the job reference as a subject line (heading of the email application) e.g. Reference no: 2022ACH01.** An email without the reference number as a subject/heading will be disqualified. Please ensure that the reference number is written the same way as in the advert.

Failure to submit a detailed CV, fully completed application form and comply with the application instructions above will result in the disqualification of your application.

**For enquiries regarding this position, please contact Mr Sisanda Nompumza at Tel: 011 018 5622 or Ms Nonhlanhla Zulu at Tel: 011 018 5523**

Should you not be contacted within two months of the closing date of this advert, please consider your application as unsuccessful. All candidates will be subjected to personnel

**Closing date: 04 April 2022.**



social development  
Department:  
Social Development  
REPUBLIC OF SOUTH AFRICA

