

NDA PERMANENT POSITIONS

National Development Agency is a Schedule 3A National Public Entity with a mandate for poverty eradication and is accountable to Parliament through the Minister of Social Development.

The following positions are available at NDA:

CHIEF FINANCIAL OFFICER

(Head Office, JHB)

Salary offered: R1 455 483.33 per annum (TCOE) (Grade 4) (Ref. 2019/HO/CFO/01)

Requirements: • An Honour's degree in a relevant field of financial management or accounting • Certified CA will serve as an added advantage • At least 8 years' experience in a Senior Management position in finance or accounting.

NB: This position is a re-advertisement and candidates who previously applied should NOT re-apply.

MANAGER: STRATEGIC MANAGEMENT

(Head Office, JHB)

Salary offered: R969 771.92 per annum (TCOE) (Grade 6) (Ref. 2019/HO/MSM/02)

Requirements: • A Bachelor's degree in Public Administration, Management or Commerce • 4 years' experience in the following fields: Strategic Planning; Monitoring and Evaluation; Enterprise Reporting; Project Management; and Corporate Governance • 2 years' experience at Middle Management level.

COMPANY SECRETARY

(Head Office, JHB)

Salary offered: R1 269 483.12 per annum (TCOE) (Grade 5) (Ref. 2019/HO/COSEC/03)

Requirements: • An LLB qualification or equivalent qualification • Company Secretary certificate will be an added advantage • A minimum of 5 years' relevant experience in practice with a corporate entity • Extensive Corporate Governance and compliance, legislative framework environment experience.

ICT SPECIALIST: SECURITY

(Head Office, JHB)

Salary offered: R747 878.25 per annum (TCOE) (Grade 8) (Ref. 2019/HO/ICTSS/04)

Requirements: • A 3-year National Diploma in IT and Network+ • Professional level Information Security Certification (CISSP/ CISM/CISA) will be an added advantage • 3 years' relevant information security experience within a corporate ICT environment.

MANAGER: ORGANISATIONAL DEVELOPMENT

(Head Office, JHB)

Salary offered: R902 484.85 per annum (TCOE) (Grade 7) (Ref. 2019/HO/MOD/06)

Requirements: • A degree in Human Resources/Industrial Psychology • At least 4 years' experience in Human Resource Development and Organisational Development and 2 years' experience at Middle Management level.

Application Details

- Full job profiles for these positions are available on the NDA website: www.nda.org.za
- A detailed Curriculum Vitae (CV), with three references must accompany the application. The CV must also indicate the employment equity status of the applicant, ie race, gender and disability (if applicable)
- Correspondence will be limited to successful candidates only

How to Apply

Interested candidates should e-mail their detailed CVs to careers@nda.org.za

- Preference will be given to candidates whose appointment will promote NDA Employment Equity targets
- Use the job reference in the subject line (eg Ref. 2019/HO/CFO/01 for Chief Financial Officer)
- Please DO NOT send academic certificates, as these will be requested at a later stage during the selection process
- Failure to comply with the application instructions above will result in the disqualification of your application

For enquiries regarding these positions, please contact Mr M Mntuyedwa at (011) 018-5500 or Mr S Mlambo at (011) 018-5632.

Closing date: 16 July 2019

Should you not be contacted within 2 months of the closing date of this advert, please consider your application unsuccessful. All candidates will be subjected to personnel suitability checks, qualification verification and competency assessment, where required.



A handwritten signature in black ink, appearing to read 'S. Mntuyedwa', is written over a light-colored oval background.

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