

**Minutes for Briefing session for Disaster Recovery Site tender
25 September 2020
Microsoft Teams**

Attendees: Mr Muzi Matsenjwa – BSC Member
Mr Thabang Moloji – BSC Member
Ms Bonisiwe Likuwane – BSC Secretariat
Ms Elizabeth Mngqabashe – SCM officer
Service providers

NO.	ITEM	RESPONSIBLE	ATTACHMENTS
1.	PROCEDURAL MATTERS		
1.1	Welcome and Apologies Mr Matsenjwa opened the meeting and welcomed everybody connected.	Chairperson	
2.	DISCUSSIONS		
2.1	The meeting highlighted the following: <ul style="list-style-type: none"> ▪ Closing date for tender submission is 13 October 2020. ▪ A two envelope system will be used. 	All	
3.	CLOSURE		
	Meeting was adjourned at 11:00AM		

QUESTIONS & ANSWERS	
Questions from Service Providers	Responses from NDA
Does the service require linking NDA's Head Office with the new disaster recovery site?	Yes
What are the Operating systems for the virtual machines?	Window & 3 Linex machines
Do we have the maximum number of Virtual Machine?	Yes, 45 virtual machines
Why do you prefer 8 fibre connector than 16 fibre connectors?	16 Fibre connector is expensive
Is NDA decommissioning the Head Office site to the disaster recovery site?	No
What are the data projections?	57TB
Must the ceding only be done at Head Office in Parktown?	Yes